

Job Opening - Quran Hifz Teacher Islamic Association of Raleigh

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(919) 834-9572

Job Description

Background

The Islamic Association of Raleigh (IAR) serves a growing Muslim community with an active base of over 3000 weekly participants. This is an active center providing services for both genders and all ages. Among the activities IAR coordinates are programs focusing on growing population of Muslim children. Besides offering a full time Islamic School, and Weekend School, IAR will also offer a full time Quran Hifz School. This program will be offered to both genders of ages 7 to 13. The target start date is June 15, 2009.

General Responsibilities

The person selected for this position will be responsible for teaching Quran Hifz.

- Develop Curriculum for various levels of Quran memorization program
- Develop Curriculum to recite Quran with proper Tajweed and teach proper recitation
- Perform administrative duties such as student evaluation, routine updates of student progress.
- Maintain good relationship consistent with Islamic and US practices with parents, students, and co-workers.

Required Knowledge, Skills, and Abilities

- Proven track record of working with a Quran Hifz program in the U.S.
- Experience working with young children (7years and older)
- Fluent in English

Preferred Knowledge, Skills, and Abilities

- Strong Islamic Character with good communication, organizational and leadership abilities
- BS/BA from an accredited school or working towards it
- Should be a Hafiz
- A strong understanding of Islamic etiquettes, manners, and appropriate behavior
- A thorough understanding of challenges and hardships Muslim children face in this environment
- Type and learn computer applications as needed
- Ability to relate well to elementary age youth, teenagers and adults

- Provide well-supervised, high-quality elementary and teen Quran Hifz programs
- Meet deadlines with a positive attitude
- Have a valid driver's license

Responsible to: Chairperson of Quran Hifz Committee of the IAR (Islamic Association of Raleigh)

Compensation: Personnel policy governs work conditions and benefits. All staff members are on probation for the first 90 days and are reviewed annually. IAR offers competitive salary and benefits program.

How to Apply: IAR is an equal opportunity employer. Send your resume to jobs@islam1.org